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## CALHOUN COUNTY PUBLIC HEALTH DEPARTMENT

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**Date:** July 16, 2015  
**To:** Board of Commissioners  
**From:** James A. Rutherford, Health Officer  
**Subject:** Calhoun County Public Health Department Position Request

### RECOMMENDATIONS

The Calhoun County Public Health Department (CCPHD) respectfully requests that the Board of Commissioners (BOC) approve 1.62 FTE staffing additions. The CCPHD is requesting approval to add 1.62 FTE Social Worker MA positions to its FY15-approved staffing pattern.

### BACKGROUND

The Michigan Department of Health and Human Services (MDHHS) provides funding for three Child and Adolescent Health Centers at Battle Creek Central High School (Student Health Center (SHC)), Springfield Middle School (Healing Hands Health Center (HHHC)), and Lakeview Middle School (Lakeview Health Center (LHC)) and the School Wellness Program (SWP) at Dudley STEM and Northwestern Middle Schools.

In the past, the SHC, HHHC, and SWP-required social worker/mental health services were provided through a contract with Summit Pointe. The LHC received approval to staff a provider as a CCPHD employee upon BOC program and grant approval in January 2015. On March 5, 2015, the CCPHD received Board approval to subcontract directly with two social workers/mental health services for the SHC, HHHC, and the SWP under the intention that these positions would become CCPHD staffed positions beginning in the 2015-2016 school year, *"For the 2015 - 2016 school year, it is anticipated that the need for social workers will be filled by hiring one or more social workers as County employees"*.

The CCPHD is requesting approval to add 1.62 FTE Social Worker MA (MSW) positions to its FY2015-approved staffing pattern in order to fully staff by the beginning of the 2015-2016 school year.

### BUDGETARY IMPACT

The Social Worker/mental health services have been included in the approved SHC, HHHC, and SWP budgets. The 1.62 FTE additions of the Social Worker MA (MSW) positions will cost the CCPHD an additional approximate \$12,206 with salary and fringe combined. This includes an anticipated hire date of 08/31/2015 through the end of FY15 (September 30, 2015). The CCPHD will bill for MSW services with an expected insurance reimbursement of \$7,380 in revenue. Additionally, the previous

Medicaid/MSW reimbursements that have not been budgeted in the amount of \$4,826 will absorb the remaining expense.

If the BOC approves the addition of the 1.62 FTE Social Worker MA (MSW) positions, a budget amendment will be performed to reflect the following:

**Addition of 1.62 FTE - Budget Amendment**

	<b>Increase</b>	<b>Decrease</b>
221-35-355-2601-676.090 Medicaid MSW Reimbursement	6103	
221-35-355-2601-702.020 Salaries	4521	
221-35-355-2601-720.010 Fringe	1582	
221-35-351-2642-676.090 Medicaid MSW Reimbursement	3649	
221-35-351-2642-702.020 Salaries	2703	
221-35-351-2642-720.010 Fringe	946	
221-35-351-2643-676.090 Medicaid MSW Reimbursement	2454	
221-35-351-2643-702.020 Salaries	1818	
221-35-351-2643-720.010 Fringe	636	

**STAFFING IMPACT**

Upon approval, the CCPHD will add 1.62 FTE Social Worker MA (MSW) to the FY15 approved staffing pattern. This will provide social worker/mental health services during the school year (42 weeks) at the Student Health Center (.48 FTE), Healing Hands Health Center (.32 FTE), and MDHHS-funded SWP at Dudley and Northwestern (.81 FTE).

**SUMMARY**

The Calhoun County Public Health Department requests that the Board of Commissioners approve the staffing changes as noted.